

**CITY OF KINGMAN**  
**MEETING OF THE PARKS & RECREATION ADVISORY COMMISSION**  
**City Council Chambers**  
310 N. 4<sup>th</sup> Street  
www.cityofkingman.gov

**6:00 P.M.**

**AGENDA**

**Wednesday, May 20, 2015**

**REGULAR MEETING**

**CALL TO ORDER & ROLL CALL**

**1. APPROVAL OF MINUTES**

The Regular Meeting minutes of February 18, 2015.

**2. CALL TO THE PUBLIC – COMMENTS FROM THE PUBLIC**

Those wishing to address the Commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Those wishing to address the Commission are limited to two minutes in matters regarding Parks & Recreation.

**3. WELCOME NEW MEMBERS**

The Commission welcomes new members Corralyn Dunshie and Brenda Dehaan

**4. ELECTION CHAIRPERSON / VICE CHAIRPERSON**

Discussion and Possible Action on annual nominations for Chairperson and Vice Chairperson

**5. COMMUNITY GARDENS PRESENTATION**

Kingman Resident Mike Roundy will be giving a presentation

**6. RECREATION SUPERINTENDENT REPORT**

Programs and projects completed.

Upcoming events/programs/trips

7. **PARKS DEPARTMENT SUPERINTENDENT REPORT**

Projects completed within the Parks System

Upcoming/ongoing Projects

8. **METCALFE PARK UPDATE**

Discussion and Update on Park Improvements

9. **SPLASH PAD UPDATE**

Memorandum of Understanding between the Venture Club and the City of Kingman

10. **SMOKE FREE PARK ZONES**

Discussion and Update

11. **DIRECTORS REPORT**

Discussion and possible action taken pertaining to Parks & Recreation Business.  
Next Meeting – August 19, 2015

12. **ANNOUNCEMENTS BY COMMISSION MEMBERS**

*Limited to announcements, availability/attendance, requests for agenda items for future meetings.*

14. **ADJOURNMENT**

Posted \_\_\_\_\_ by Karen Fogg

**CITY OF KINGMAN  
REGULAR MEETING OF PARKS & RECREATION**

**Council Chambers  
310 N. 4<sup>th</sup> Street  
[www.cityofkingman.gov](http://www.cityofkingman.gov)**

**6:00 P.M.**

**Minutes**

**Wednesday, February 18, 2015**

<b>Members:</b>	<b>Officers:</b>	<b>Visitors Signing In:</b>
T. Peeler, Chairperson	M. Meersman, Parks and Recreation Director	See attached list
D. Brown	S. Yocum, Council Liaison	
J. Gillenwater	Y. Cossio, Recreation Superintendent	
B. Potter	G. Reynolds, Parks Superintendent	
D. West	K. Fogg, Recording Secretary	

**REGULAR MEETING**

**CALL TO ORDER & ROLL CALL**

Chairperson Member David West called the meeting to order at 6:01 p.m. and roll call was taken.

Commission Members Present: Brown, Gillenwater, Potter, West

Commission Members Absent: Tom Peeler

Staff: Yocum, Meersman, Cossio, Reynolds, Fogg

**1. APPROVAL OF MINUTES**

The Regular Meeting minutes of November 19, 2014.

Commission Member Brent Potter made a MOTION to APPROVE the Regular Meeting Minutes of November 19, 2014. Commission Member Jon Gillenwater SECONDED the Motion and it was APPROVED by a vote of 4-0.

2. **CALL TO THE PUBLIC – COMMENTS FROM THE PUBLIC**

Those wishing to address the Commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time pursuant to A.R.S. 38-431 et al. Comments from the Public will be restricted to items not on the agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 2 minutes.

3. **OPEN MEETING LAWS**

**See Attachments**

City Clerk, Sydney Muhle, presented the annual open meeting laws to the commission members.

4. **ELECTION OF CHAIRPERSON / VICE CHAIRPERSON**

Annual nominations of Chairperson and Vice Chairpersons was tabled until the next regular meeting due to lack of members for a vote.

5. **SPLASH PAD PRESENTATION**

Lisa Bruno and Storm Hargrave gave a Powerpoint Presentation to the Commission Members

Lisa Bruno, President of the Venture Club, months ago gave an informal presentation to the members at the November meeting. Venture Club is a Women's Organization affiliated with the Soroptomist. They have about forty members and do quite a few fundraising things in the community. They do scholarships for women who are going to college or other secondary college pursuits. For many years there has been a golf fundraising tournament and with the additional leftover funds, they money is stashed away for long term projects. The amount of money they have reserved has gotten high enough now to where they are exploring options. We have met with Mr. Meersman several times and the club has decided we will go forward with installing and donating a splash pad to the City of Kingman Parks. We are coming to you today to seek your approval and before going to the City Council in advance to their budgeting in April. We are a very optimistic group of folks and are very hopeful the Council will budget in funds for either the actual capital cost and/or the continuing maintenance of the splash pad.

Storm Hargrave will speak with you and has some folks from the Splash Pad USA from Utah to answer any questions or more technical questions and also talk about how great splash pads are. Storm Hargrave is an honorary member of the Venture Club. They know each other professionally and both groups are very interested in joining forces. Storm is working on the grass roots side while Lisa working on the fundraising side of the project.

**What:** is a splash pad, it's a big pad of concrete that has underground and above ground water with features. It's zero depth and is great for kids of all ages, especially the younger kids because there is no standing water. They range in size, what seems to be the trend now is either a small one with just a spray of water or more elaborate with many features. We would like to go more elaborate, we think it's something our community would utilize and could be an attraction especially for the younger kids.

**Why:** it's free, we are hoping to keep it free. We have kicked around with Mr. Meersman the idea of charging folks but our service organization are passionate about keeping it free and open to all people in the community. It encourages people to get outside. Bullhead City just put in a splash pad and were able

to get a grant from their legacy foundation which is equivalent to our KRMC Hospital. This will enhance our parks with something we currently don't have. There's not a lot of maintenance and upkeep and are a lot of fun.

**Where:** We are flexible if the Commission or Council or Mr. Meerman think there is a better location, we are open to that. After driving around, we feel Cecil Davis Park is the best location.

**Reasons:** It's not an overly tasked park, where Centennial has a lot going on. Cecil Davis has a lot of flat areas and great visibility. Bullhead City put their splash pad in an area where police can control and deter vandalism. Cecil Davis has three roads leading to it, there is ample parking with restroom facilities. It's a nice smaller neighborhood park which really encourages locals to utilize. It would be discussed where the placement of the pad would fit best.

**Size & Cost:** We have not gotten official bids yet. We didn't want to take any because most proposals and bids only last a certain amount of time. We recognize it will take some time to raise the funds. After going to Bullhead City and doing our own homework we feel somewhere in the proximity of 3,000 square feet would be the size we're shooting for and guesstimating the \$250,000. We would hope the City would contribute some funds but we would be doing all the fundraising and we would engage the contractor company to install before turning it over to the Parks Department. So far we have raised \$25,000, it doesn't sound like much but once we can get the work out. We didn't want to go public yet because we wanted to get the approval first then really get the word out and go to different service organizations. We're guesstimating maybe a year. We may be over committing but that's our goal. Design phase is two months and construction is four months, we gauged that on the Bullhead City timing.

**Continuing Maintenance:** We've done research with different cities on cost because that was a major concern last time. Bullhead City's splash pad is very new and budgeted \$10,000 which they feel would be more than ample to take care of continuing maintenance. Boulder City spends \$1,000-\$2,000 to winterize and about \$10,000 for water. Queen Creek is on the higher end with \$35,000 for a 4,100 sq. foot pad and also have a longer season.

Member Brent Potter said the City has looked into the future with long term plans and have mentioned a splash pad by Centennial Pool to utilize the pumps there. If we do this and with the cost research would you be opposed if someone said it would be much more cost effective if we had it near Centennial Pool?

Ms. Bruno stated that they polled their own group and it was a three way tie between Cecil Davis, Walleck Ranch and Centennial. In talking with Mr. Meersman we came to a conclusion that it would not be multi tasked. If we were told Centennial, we wouldn't bring our money somewhere else. We're very flexible with the location.

Director Meersman felt that if it was to be a fee charged for part of the time when the pool is open, the area we talked about at Centennial wasn't that good because it wasn't very visible and there were concerns about that. There's a lot of traffic at Centennial and Cecil Davis may be more suitable by a neighborhood and maybe people will want to go there.

Storm Hargrave thanked the Commission for letting them be there and Lisa Bruno for preparing the power point presentation and how passionate her club is to the project and their time and effort for the research to make it happen.

Ms. Hargrave invited Don Edwards from Splash Pads USA and also Shane David who are the experts to answer any questions you may have.

Don Edwards spoke to the members regarding their company being based out of Salt Lake City, Utah. They manufacture all their products out of stainless steel. They feel they are the leaders in the industry and care more about sanitizing than anything. Their company really works on making splash pads safe for the public which is their main concern. There can be nasty if they carry a bug in them so the bigger the tank, the better you are if you're doing a recirculation system. If you do a free flow system, which probably you would like to see happen, then it's not as critical because you're dealing with chlorinary water, which is chlorinated water that goes thru the system and has a waste through basin system irrigated out onto the park. You have to water the park any way so you may as well put it thru some tanks, build a big enough splash pad where that would be used. It's smart in today's world to be conservative. So we try to see both sides of everything. The fresh water systems are fast, easy to put in. the water goes down the drain into the tanks, the tanks hold the water to irrigate your fields and it's a pretty easy system to do. Most company's try and sell you on that, we would rather see a recirculation system put in than seeing it go down the sewer and thrown away.

The timer control would have enough features to push out about 50,000 gallons of water per day, then the evening timer would flush the tanks of that water to irrigate with. It can be a real simple inexpensive system if you make it that way. California has some real strict laws and will not let you throw water away. He feels this is the only way it should be done. We repair a lot of splash pads put in by other companies. We try to educate people on there. You could put in a culvert system with 5-10,000 gallon tanks and sequence them together. We have lighted nozzles and are the only ones in the industry with them. We're coming out with dancing nozzles that dance to tunes. We try to keep up on the technology as much as we can. We're backed by one of the biggest pool supply company's in the world, which is Hayward.

Director Meersman thanked them and talked about the type of splash pad we are thinking about in using the water for irrigation. He can't speak for Council but we're not putting any water down the drain anywhere. That's why we see this as the best way to do it and re=circulating. Long term it will be cost effective and appreciates them addressing that.

Member David West asked what materials are used for the tanks made for underground.

Mr. Edwards stated that all of their tanks more than 4,000 are made of fiberglass.

Member West stated that he is an engineer and has designed different types of tanks, never on a splash pad tank but other tanks with pipe and configurations. My questions come from that direction and there are some things he has feelings about and some he doesn't. He's had good luck with fiberglass tanks that size and larger.

Mr. Edwards stated they deal with American Tank Company who makes anything from 4,000 gallons on up.

Member West asked Mr. Edwards if they were the submarine shaped tanks?

Mr. Edwards state they were. We started doing residential splash pads because it's a big market and people wanted them in their backyards so our smallest tank is 600 gallons. We like to dilute the water and you being an engineer, dilution is the better policy. We dilute from four sides of the tank with jetted nozzles and come out with one where all have the same flow and PH balances. Sanitizing is our biggest concern; the last thing you want to do is get a kid sick. Collapsibility on tanks, we've had good success with American Tank Company and they stand behind their product.

Member West asked what types of maintenance do you see in the first few years? Is it mostly vandalism, obviously in a park you will have wear and breakage, what is the bulk of maintenance?

Mr. Edwards stated that all their nozzles are brass, it takes special tools to take them on/off. All above ground features are stainless steel. You would have to run a car into them. Anything like mushrooms that you see, we have the thickest fiberglass in the industry and it's hard to break them. All our stuff is up high, you can't pull on the leaves of the palm trees and things like that. We use to do the small things but had problems with them. We used to sell pvc products and our buyers wouldn't stand behind their product and that's what got us into the manufacturing end of it. We decided we weren't going to see anymore of that because it wasn't good. When we go into the ground with something to attach to the above ground features, it's all stainless steel anchored in the concrete. The features are removable, we have special cones so the kids can't bump their feet. We try to play follow the leader which is vortex in this industry. Vortex would probably want about \$600,000 for this pad and they've done a lot of them. We bettered everything that they didn't a nice wrought iron fence around the splash pad would help. If you wanted to charge, that's up to you, we haven't seen a lot of success with doing that. As far as vandalism, upkeep and maintenance, we'd like to see somebody get in the tank at least once a year to scrub it down. The manhole is big enough for someone to get in there with a power washer, muriatic acid and scrub it down and cleaned out as much as necessary to maintain them for different types of algae and stuff. If you've got hard water the best thing to do is back it up with a water softener, that's always a major plus. Always take the features off and have them sandblasted and repainted every two to three years depending on how hard your water is. We try to tell people how to upkeep these things but it all depends on how hard your water is. These pretty splash pads can look pretty old in a year. The rubber surface coating will also hold bacteria and mold that gets in under after a few years. The acrylic surface coat can come in any color with silica sand in them the wetter they get the more non-slippery they are. You can put up no horseplay signs. We carry an insurance that will protect you from anybody who gets hurt. I built a good company and don't want anyone to take it. It's a real touchy and you want to cover every dot and make sure everything is covered.

Member West asked about how long does the acrylic surface coating typically last?

Mr. Edwards stated they give a five year warranty on all of theirs. Pools usually have what's called pool deck, which is a surface coat that has stucco in it and it's gorgeous. We don't want to be one of those companies who puts out a bad product and doesn't call you back. Our company is here to stay and we want to be the leader of the industry in an industry that has taken off. We're filling pools in all the time. They're safe, kids can't drown in them. We get calls every day from people telling us this is wonderful. HOA, apartments, day cares, if you own a day care in Texas without a splash pad, you won't have any people. Every small city wants to have one.

Member West stated he didn't have any more questions at this time but will have more when the final design is ready later.

Mr. Edwards stated he has done this for quite a while. We have our own engineers and are licensed in Arizona and every other state. Your Health Department will have question also.

Director Meersman stated that more and more cities will be going to splash pads and he appreciates them talking about repurposing and thank the company for everything they presented.

Ms. Bruno was hoping for a recommendation from this commission today to go forward with the project.

Member West asked Ms. Bruno what kind of recommendation they were looking for, was it in support of the project.

Ms. Bruno stated they wanted a recommendation from this Commission to Council with the support to raise funds for the project.

Member Potter made a motion to support the project and raise funds for the splash pad project.

Member Gillenwater asked if this was just the proposal for the plan to do it and the financial would be discussed later.

Member West agreed that this would just give them the agreement to negotiate with Council for fundraising the final plans would be down the road. Right now they have an idea of the amount of funds they need to raise so the next step after the approval from Council would be to raise funds and come back with a proposed project.

Director Meersman said they want to enter into a development agreement with the City and allow them to start raising funds. Everything will have to be approved by the City. This is the preliminary state to allow them to start the process.

Ms. Bruno said it would be similar to what the Sounds of Kingman did to raise their funds.

Member Potter asked park staff if they had any concerns with the project.

Director Meersman stated that staff has talked a lot about it and it will go to Council who has the decision. Everything will have to be approved by the City Council. Guy and I are both part of that. This will allow them to raise money and show the public what they are doing.

Member Potter made a motion that we let Council know that this commission approves of this project. The motion was seconded by Jon Gillenwater. All favored by vote of 4-0.

**6. RECREATION SUPERINTENDENT REPORT**  
**See Attachments/Reports/Pictures**

Recreation Superintendent, Yvonne Cossio, handed out Reports on Revenue and Expenses regarding Spring, Summer and Fall Classes, Trips, Child Supervision, Special Events and Pools

**SELF SUPPORTING PROGRAMS:**

- ❖ The Fall Season was successful with several programs being popular and we will offer them in the future.
- ❖ Registrations for ongoing and new programs continue daily.
- ❖ Many one day classes offered have sold out.

**YOUTH SPORTS:**

- ❖ The Basketball program began in January with 295 participants.
- ❖ League play will continue until March 7th.
- ❖ Tennis lessons



**ADULT SPORTS:**

- ❖ The Adult League Basketball program was delayed due to a lack of referees.
- ❖ There are 12 teams with 130 players.
- ❖ The end of season tournament will have teams placed in an upper and lower for a division winner.
- ❖ Pickle Ball is slowly taking off. On December 6<sup>th</sup> there was a Free Pickle Ball Clinic.
- ❖ Registrations for Spring Volleyball are ongoing. League play will begin February 24<sup>th</sup>.

**AFTER SCHOOL PROGRAM/DAY CAMPS:**

- ❖ The part-time staff attended the Annual State After School Conference in November. Staff was able to learn new ideas and ways to communicate with children & parents, and safety concerns.
- ❖ Spring Break for KUSD students is the week of March 16<sup>th</sup> – 20<sup>th</sup>.

**TRIPS AND TOURS:**

- ❖ January we took a day trip to Lake Havasu for the Balloon Festival.
- ❖ A second trip is scheduled for Menopause the Musical due to the success of the first trip.
- ❖ The Jersey Boys Trip on March 14<sup>th</sup> is sold out.
- ❖ The Sedona Trip set for April 17 & 18 still have openings.
- ❖ Plans are being made to visit Page, AZ in November.

**AQUATICS:**

- ❖ Due to the coming school year calendar changes for KUSD, discussions have started for the summer swim schedule.
- ❖ A modified schedule will be in place once the students return to school.
- ❖ Lifeguard and Water Safety Instructors classes will be available in April & May.

**SPECIAL EVENTS:**

- ❖ In December the department was busy with the Santa Calling Program, Letter from the North Pole and Breakfast with Santa & Mrs. Claus at Golden Corral.
- ❖ January 1<sup>st</sup> held the Polar Dip with 20 brave jumpers who took the plunge.
- ❖ The Family Dinner & Bingo Night had 50 people.
- ❖ Indoor Movie Night at Palo Chrsi for families to watch “Cars 2”.

**UPCOMING EVENTS:**

- ❖ A Drive-In Movie is scheduled for Southside Park on March 27<sup>th</sup>.
- ❖ The Family Campout at Centennial field #6 will be May 1 & 2.
- ❖ Summer Brochure comes out May 3<sup>rd</sup>.

**7. PARKS SUPERINTENDENT REPORT**

**See Attachments/Reports**

Superintendent, Guy Reynolds, stated he really enjoyed going on the tour with the people that showed up.

Mr. Reynolds also added that there were a lot of pictures in his report of projects and improvements that the staff has completed.

**MRO’S:**

- ❖ 69 MRO’s were completed in the mechanics shop, 58 in Parks and 26 pools and recreation.
- We have experience 11 small vandalism/graffiti events.

**MAINTENANCE:**

- ❖ The crew has removed the Christmas lights on the train, complex and Santa’s Castle/Truck and packed away for next year.

- ❖ The irrigation system in all the parks has been secured for winter. Evaporative coolers were drained and outside plumbing secured.
- ❖ The Route 66 roadside landscape has been cleaned up and trimmed.

**IMPROVEMENTS:**

- ❖ Lewis Kingman large dog park will receive some new improvements inside the fence line. Sod from Centennial Park will be installed in the high traffic areas.
- ❖ Centennial Field #4 in a partnership with KSA we started the relocation of the outfield lights and fence line. Turf removal from the infield was brought over to the dog park.
- ❖ The new Ramada donated by McKee Foods behind field #1 will have ADA access from the parking lot. There will be a grill and power source with lighting.
- ❖ The new ramada at Metcalfe Park is complete with new sidewalks and steps to access the upper level. The community group, “Sounds of Kingman”, had raised the money build the new outdoor stage. TRORR was the contractor for the project.
- ❖ The removal of the old and dead shrubs and trees presented a safety concern and we have installed a new 4’ fence around the lower terrace.

**8. METCALFE PARK STAGE EXPANSION PROJECT**

Director Meersman stated that Guy has touched on the stage progress in his report.

**9. WATER CONSERVATION REPORT**

**See Attachments**

Director Meersman

**10. SMOKING IN THE PARKS**

Director Meersman would to talk about this at every meeting and keep the commission members updated on it.

All the playground signs are up about “No Smoking within 20ft. Each park entrance will have a sign showing the designated areas. The signs are currently only at Centennial and Southside. They are expensive and time consuming to make and we don’t have them all done yet.

**11. DIRECTORS REPORT**

Director Meersman stated that Mayor Anderson wanted to be here for this meeting but had another meeting to attend.

The next meeting will be May 20<sup>th</sup>.

**12. MEMBER REPLACEMENT / REAPPOINTMENT**

Member Brent Potter made a motion to reappoint Sydney Bailey, David West seconded.

Recreation Superintendent, Yvonne Cossio, told the members that she spoke with Sydney Bailey regarding her reappointment to the commission to say if there were other applicants available to take them into consideration so it would give the commission new blood. If there weren't any applications should be more than willing to be reappointed to the commission.

After commission members looked over applications, there were two for consideration. One candidate, Corralyn Dunshie, was present to speak to the commissioners.

Ms. Dunshie told the members she had been a resident of Kingman since 1976. She worked at Frontier Communications, formerly Citizens Utilities and is retired and interested in participating in the community. She has experience in engineering and logistics tactician, and a number of fundraising projects. She is very proud of bringing Relay for Life to this community to help raise money to find a cure for cancer. She has a lot of experience in sports and knows the value of green space and open space and would love to help in the future continue with the wonderful work you have already done for the parks. She admires the park system here. She worked in Bullhead City for years and listened to them argue where they would put the pool for twenty years. To come here and see the marvelous work you have done and all the people who have put hours into the parks has been an inspiration and she would like to continue and be a part of making that happen.

Member Brent Potter recommends to Council that we appoint Corralyn Dunshie to the commission. The Motion was seconded by member Dorothy Brown. All favored by 4-0 vote.

Recorder Fogg reminder the commission members that one of the appointments would be replacing Michael Powell who moved out of Kingman and that appointment would be finishing his seat which is up at the end of 2015.

Member Brent Potter moved to add an addendum to his motion for Corralyn Dunshie to fill the spot made vacant by the resignation of Michael Powell. The motion was seconded by member Jon Gillenwater. All favored the addendum by 4-0 vote.

Member Brent Potter made a motion to rescind the prior motion for the reappointment of Sydney Bailey after hearing the comments about new blood being on the commission. Member Jon Gillenwater seconded the motion. All favored by 4-0 vote.

Member Brent Potter made a motion to recommend to Council that we appoint Brenda Dehaan to the commission to replace Sydney Bailey spot. Motion was seconded by member Jon Gillenwater. All favored by 4-0 vote.

Member David West would like to thank Sydney for her time and dedication and looks forward to her in other capacities.

Member Dorothy Brown asked to please send Sydney a letter thanking her.

13. **ANNOUNCEMENTS BY COMMISSION MEMBERS**

*Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.*

Council Liaison Stuart Yocum, was at the Sand Box Meeting and he also attended the Golf Course Advisory Meeting before this meeting.

Commission Member Brent Potter made a MOTION to ADJOURN. Commission Member Jon Gillenwater SECONDED and it was UNANIMOUSLY APPROVED by 4-0 VOTE.

**ADJOURNMENT: 7:30 p.m.**

STATE OF ARIZONA)  
COUNTY OF MOHAVE)ss:  
CITY OF KINGMAN)

**CERTIFICATE OF COMMISSION MINUTES**

I, Karen Fogg, Parks & Recreation Administrative Assistant and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Parks and Recreation Commission of the City of Kingman held on February 18, 2015.

Dated this \_\_\_\_\_ day of May, 2015

\_\_\_\_\_  
Karen Fogg, Administrative Assistant and Recording Secretary

# Parks and Recreation Commission Members Attendance Sheet

Year Term is Up	Jan.		Feb.		March		April		May		June		July		August		Sept.		Oct.		Nov.		Dec.	
	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.
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Council			P																					
Director			P																					
Superintendent			P																					
Superintendent			P																					

## Membership Code:

YR - In first 3 year term  
YR = In second 3 year term  
YR \* Appointed to less than 18 month term  
YR -- Serving third 3 year term (super majority vote)



# City of Kingman

310 NORTH FOURTH STREET • KINGMAN • ARIZONA • 86401 • (928)753-5561

[www.cityofkingman.gov](http://www.cityofkingman.gov)

May 13, 2015

**Subject:** Community Garden

There is a group of citizen's that are starting a Community Garden. This type of project has been very successful in many other cities in the country. Mike Roundy will be having a brief presentation at the May 20<sup>th</sup> meeting of the Park and Recreation Commission. He is very excited and supportive of this project and will be able to answer any questions you may have.

The property they are preparing for this Community Garden is just to the West of Cecil Davis Park behind the Praise Chapel. We have had the Parks property line marked by the City Engineering Department. They have begun clearing the property in preparation for the new gardens.

This will be a nice addition to our community and a nice improvement to the property adjoining Cecil Davis Park. This is a very good project to improve the health and wellness in our community. I am looking forward to Mikes presentation. Thank you.

Sincerely,

*Mike Meersman*

Mike Meersman

Director of Parks & Recreation Department

Phone (928) 692-3105

Cell (928) 303-6087

Email: [mmeersman@cityofkingman.gov](mailto:mmeersman@cityofkingman.gov)

"KINGMAN, HEART OF HISTORIC ROUTE 66"

**Parks & Recreation Commission Report – RECREATION**  
**Wednesday, May 20, 2015**

**Self-Supporting Programs:** Winter/Spring Programs concluded over the last several weeks and we are gearing up for summer. The summer brochure was released in the Kingman Daily Miner on Sunday, May 3 and went to all local elementary schools the first week of May. Registration began on May 4<sup>th</sup> and will continue until all programs are full. We have several new classes added this summer which included Navajo Tacos & Fried Bread and several dance class varying from Hip hop & jazz to contemporary, ballet and acrobatics.

**Youth & Adult Sports:** Youth & Adult Basketball were completed in March. The Spring Volleyball League had 8 teams with 70 players involved. League play will began the week of February 24<sup>th</sup> and concluded April 8. This spring season brought out several youth tennis players for lessons. Saturday “drop-in” Pickleball has been picking up and we have moved to week nights now that it is getting warmer. We have a lineup of summer sports camps ready for kids of all ages and have started the sign-ups for the Fall Season Adult Kickball & Volleyball leagues. We have been without a sports coordinator since late February. Craig moved back to Colorado to be closer to family. I’ve been covering all the sports until a replacement is hired which will hopefully be by mid-June.

**Child Supervision:** Our After School Program is about to be over for the season and will resume in August. Spring Break camp was held for a week during the time period KUSD students were off. Summer Fun Daze Day Camp has begun taking registrations for the first time on REC 1. It has been a bit challenging but the outcome in the end will be beneficial for reports and calculations. Summer camp will again include several trips out of Kingman to give those youth involved an opportunity to see places like Lowell’s Observatory, Bearizona, Children’s Discovery Museum, Springs Preserve and much more. Camp will also include daily snacks, games, arts & crafts, and child supervision in a safe and friendly environment. Camp is set to begin June 1 and run every week until July 24<sup>th</sup>. KUSD students return July 30<sup>th</sup>.

**Trips & Excursions:** A sold out trip to see the Jersey Boys in Vegas on March 14<sup>th</sup> was a trip to experience. All those who attended had a great time. We took an over-night trip to Sedona the weekend of April 18 & 19. We had beautiful weather and all had an enjoyable time. The trip included a trolley ride through Sedona, Dinner at Blazin’ M Ranch with a live show, tour of Montezuma Castle, a visit to Out of Africa Wildlife Park, hotel accommodations, roundtrip motor coach transportation, breakfast at the hotel and lunch at Out of Africa. The trip took 30 passengers along with me and Beth for the weekend excursion. This summer we have a day trip to Las Vegas on June 13 to see Ringling Brothers and Barnum & Bailey Circus along with a walking tour through El Dorado Canyon Mine in Nelson NV. For the weekend of August 1<sup>st</sup> & 2<sup>nd</sup>, we have organized an overnight trip to Semi Valley for a visit of the Reagan Museum & Library and Universal Studios Hollywood. Also in the Fall we have a 3 day / 2 night stay in Page, AZ November 6-8, to see the Antelope Slot Canyons, enjoy a narrated boat ride on Lake Powell, enjoy a dinner and entertainment upon arrival and the amazing Balloon Regatta all weekend long. Registrations are limited on each trip so folks are encouraged to register early.

**Aquatics:** The pools are set to open on Saturday, May 23<sup>rd</sup>. We will remain open for about 9 weeks every day at both pools from 1-5 p.m. daily and 1-4 p.m. on Saturday & Sunday. We will move to a modified schedule on June 27<sup>th</sup> with one pool open each day from 3-5 pm. The season schedule is available in the summer brochure and online at the City website. Lifeguard classes were held and trainings will be taking place over the next couple of weeks. We have several school parties that were scheduled at the pools before the school year ended. Our biggest challenge is being limited on the number of hours or days our PT employees are allowed to work. The modified season is partially due to the loss of employees after August 9 when our pools will close for the season.

**Special Events:** On March 27<sup>th</sup> we had our first Drive-In Movie Night at Southside Park. We had about 55 cars and over 300 people in attendance. Everyone was very complimenting to us for the event and asked for more and several would like to see them take place monthly. (I have a slide show presentation to show that was shown on the movie screen prior to event). April 4<sup>th</sup> was the Annual Egg Hunt along with the other Easter activities including the Breakfast with the Bunny, and the Egg Toss. The Rotary Club graciously donated \$500 to the hunt for prizes. The Family Campout was held this year on May 1<sup>st</sup> & 2<sup>nd</sup>. We had gorgeous weather to accommodate all the activities that included an outdoor movie, bonfires, roasted marshmallows, and dinner & breakfast as part of the overnight event. This summer we have several events set; the Summer Carnival & Movie Night is set on June 12, Mud Mania on July 16, the Float in Movie at Centennial July 17, and the final movie in the Park on August 7. Thanks to UniSource Gas & Electric and Suddenlink for their sponsorships to the movie nights. Each group donated a \$1000 to help offset our expenses.

**Miscellaneous:** We held several interviews for summer positions and they are all filled. The department hired 27 new employees to help get the department through the summer, as seasonal or part-time employees. The Full-Time Recreation Coordinator position has closed and interviews were held May 10<sup>th</sup> in hopes to have the person in place by June. The Recreation Department continues to recruit Recreation Instructors to teach various courses in Dance, Cooking, Floral Design, Cake Decorating, etc. Those who are interested should complete a City application and submit it to Human Resources for review. Potential Recreation Instructor should also complete the required supplement form outlining the course details. Our goal is to seek individuals with any experience in working with activities that target children between the ages of 3-12, teen and/or adults. Interviews will be set prior to each new season.

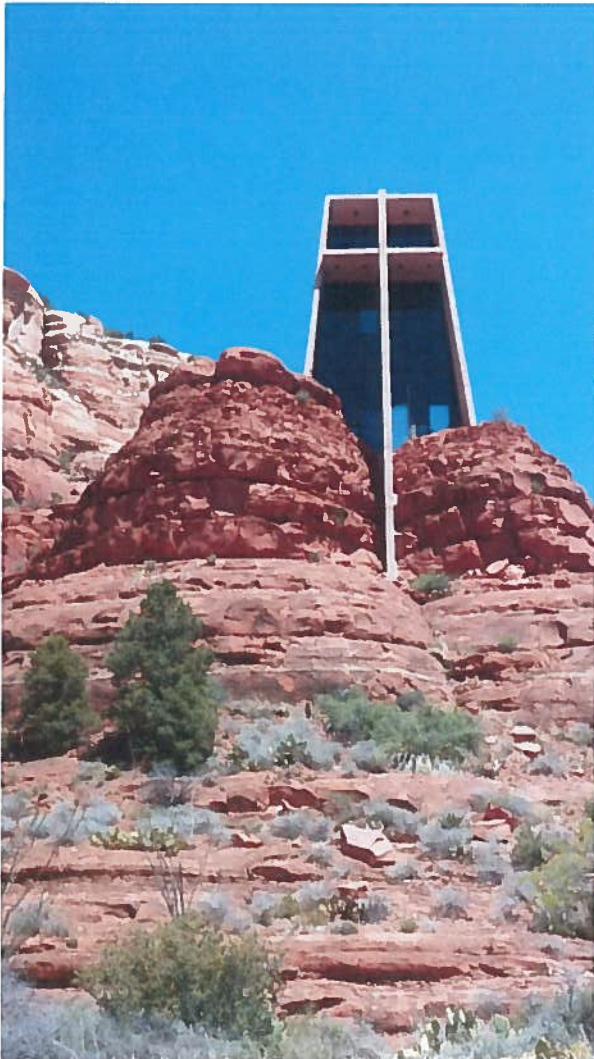
Yvonne Cossio  
Recreation Superintendent  
Phone 928-692-3111  
[ycossio@cityofkingman.gov](mailto:ycossio@cityofkingman.gov)

**Things to look forward to:**

May 23: Pools Opens  
June 12: Summer Carnival & Movie Night in the Park  
July 6 – 11: Lifeguard class  
July 16: Mud Mania  
July 17: Movie in the Park  
Aug. 1 & 2: Universal & Reagan Museum Trip  
Aug. 7: Float in Movie (Centennial)  
Sept. 6: Release of Fall Brochure



Nov. 6-8: Page, AZ Weekend Getaway  
Sedona trip photos



## Park Maintenance Report 5/20/15

The Park Maintenance Crew has completed 41 maintenance repair orders in the Parks system, 51 in the mechanics shop and 24 in Pools/Recreation.

We are back into the summer turf management program with the mowing crews scheduled at 80% of normal operation.

The preseason ball field maintenance was done in March.

- Inspected all outfield lighting, fence lines and dugout gates.
- The infield warning tracks received an edging.
- All of the base sockets are cleaned and painted,
- New home plates have installed and burned in the foul lines.
- The turf maintenance is complete; core aerification, thatching and fertilizing.

Ball Season is in full swing; Little League, KSA, J.O. Softball Practice, games and tournaments. Since the last Report we had

- 59 Park Reservations,
- 600 Game Preps
- 800 Ball Field Rentals.

The improvements to field four at Centennial Park are finished and it's back in play.

- The field has been extended to 275' to be consistent with the others.
- New fencing was installed and the sod has been put in place.

The McKee Foods Ramada

- Installation & ADA approved concrete path to the Ramada is finished.
- Concrete stamp of the McKee Foods / OH Outdoor Happiness Movement logo.
- The electrical, final landscape, Grill and ADA picnic tables remain to be finished.

Metcalfe Park

- Park Crew installed the concrete foundation April 1st.
- Worked to accommodate the construction of the new stage in Metcalfe Park
- The stage structure and roof complete.
- The final paint and cleanup will finish out the job in the near future.
- The old irrigation system is in disrepair with the old steel pipe
  - Corroded closed and has improper design for the new irrigation heads.
  - To keep the turf alive Parks staff will continue to use a tri-pod mounted sprinklers.
  - When construction is complete we will install a complete new irrigation system.
- A crew member, with two inmates painted the new chain link fence flat black.
  - It looks a lot less obvious and blends in well.
  - The fencing improves on the safety.

The Irrigation is back to 100% on one run cycle only and all of our systems are back on line.

- The irrigation mechanics have been busy starting a city wide service of all systems,
- Many problems were identified after the winter start up.
- Some issues were broken heads, plugged lines and valves.
- So far we have installed 16-news valves 41-new irrigation rotors.

## Pools

- Pre-season maintenance and start up for the Grandview Pool is finished.
  - New shade covers were installed
  - Water line tiles and coating were scrubbed in the baby pool.
  - Inside buildings, all evaporative coolers and indoor plumbing has been turned on
- Working on the final pre-season start up for the Centennial Pool.
- This includes repainting of pool decks, restroom floors, and the slide cleaning & waxing.
- We have some new screen panels to install on the pool fences as well as the tennis courts.

## Park Maintenance back in full swing

- Mowing 5-days a week.
- Weekend crew services the entire park, restrooms and put out all reservations.
- They have been dragging, cleaning, and lining the ball fields for games.
- The crew also completed many extra needs for Park events.

## Spray Technician

- Continues to treat the many landscaped areas along Route 66 and the Mohave wash.
- We have started to spot treat areas around the Complex and Downtown on Route 66.
- We still have a lot of ground to cover before the program is complete.

## Recreation Department Trip to Las Vegas.

- While in route our 15 passenger vans lost power and died on the 215.
- Guy guided them thru the fuse issue and they were able to limp it to their destination.
- Guy and his staff secured a rental car in Las Vegas so they could carry six passengers.
- They City's Durango (5-passenger with driver).
- They towed an equipment trailer and hauled back the broken van.
- They kept in communication with the Recreation staff and every one made it home safe.

## Drive in Movie

- The Parks staff completed the design and built supports for the drive in movie screen.
- This included the new electrical GFI circuit for the projector and audio booth.
- The first movie went really well and the whole system works great.

## International Mountain Bicycling Association IMBA Trail Care and Construction Meeting 2/13/15

- City Manager John Dougherty, Park Superintendent Guy Reynolds and Park and Recreation Director Mike Meersman attended.
- The following day there was Trail Construction Training project at Fort Beale Loop. The IMBA group had between 20 and 25 volunteers working on the trail.

Since the last report the Park Crew has utilized 952 hours of inmate labor. The Parks system experienced 11 different vandalism events this month.

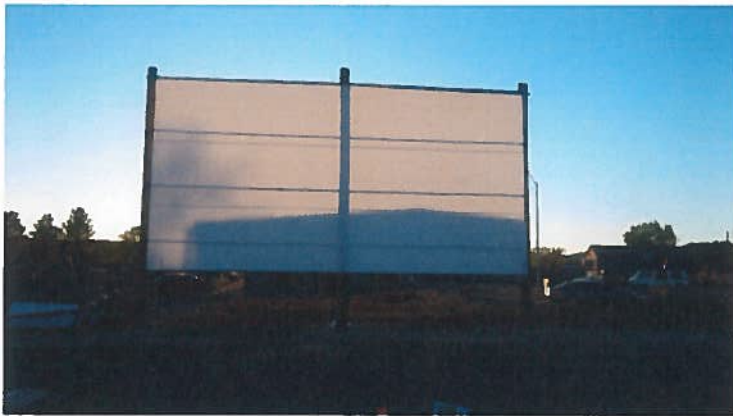
Guy Reynolds

Superintendent of Parks





McKee Foods Ramada Project



Movie in the Park





**Metcalfe Park Stage**





**After—Black Fence**



**Before —Galvanized Fence**



## MEMORANDUM OF UNDERSTANDING

This memorandum of understanding is made and entered into on this \_\_\_\_ day of \_\_\_\_\_, 2015, between the City of Kingman (a municipal corporation located entirely in Mohave County, Arizona) and Venture Club of Kingman, Inc. (an Arizona non-profit corporation) for the express purpose of the raising of funds and installation of a Repurpose Potable Water to Surface Irrigation; Splash Pad Above Ground Water Feature (the "Splash Pad").

Venture Club has expressed an interest in raising funds in excess of \$200,000.00 for the design and installation of the Splash Pad at a City park yet to be determined. It is the Parties' mutual intent and desire to promote and effectuate an efficient and cooperative working relationship between themselves with the understanding of the practical, administrative and monetary considerations involved.

It is the Parties' mutual understanding that the Venture Club will raise funds for this endeavor. Those funds will be retained by the Venture Club until the target goal is met and a Development Agreement is approved. No money will be used for construction of the Splash Pad, nor will construction of the Splash Pad commence until a Development Agreement is approved.

It is the intent of the Parties for the Venture Club to construct the project and donate the project to the City upon completion. The City of Kingman has the final approval regarding the design and location of the installation of the Splash Pad, which approval shall not unreasonably be withheld. The Venture Club understands that the City must take into consideration the multiple issues involved in this project which will impact the design, location, and operation of the Splash Pad.

When the Venture Club raises the amount of funds noted above, the Parties agree to enter into a Development Agreement for the design and construction of the project. The Parties of this memorandum of understanding agree that if the Venture Club fails to raise the above amount of money by December 31<sup>st</sup>, 2016, this memorandum of understanding will terminate and the Parties shall have no further obligations hereunder.

**IN WITNESS WHEREOF**, the Parties have signed this memorandum of understanding on the dates set forth below.

**CITY OF KINGMAN**, a municipal corporation of the State of Arizona

\_\_\_\_\_  
Date Signed

By \_\_\_\_\_  
Richard Anderson, Mayor, Kingman Common Council

**VENTURE CLUB OF KINGMAN**, an Arizona Non-Profit Corporation

\_\_\_\_\_  
Date Signed

By \_\_\_\_\_  
Lisa Bruno, President

# Smoke Free Parks Zones Program

- \* Place Butt disposal containers with signs stating: Please Help Keep Your Parks Clean and Smoke Free
- \* No Smoking within 40 feet of any Playgrounds. Place Signs Stating Smoke Free Zone No Smoking Within 40 Feet
- \* Create designated Smoke Free Park Zones, bleachers, concession, play grounds, etc. Place Smoke Free Zone Signs

# Butt Container and Signage Report

Park	Butt Containers \$40 per unit		Play ground signs \$35 per unit		Smoke Free Zone signs \$ 35 per unit		Park Maps Signs Lighting Designated Smoke Free Zones \$300 per unit	
	Estimate	Installed	Estimate	Installed	Estimate	Installed	Estimate	Installed
Centennial	30	20	4	4	5	5	3	2
South Side Park	20	6	2	2	6	4	2	2
Walleck Ranch Park	10	5	1	1	2	2	2	
Lewis Kingman	8	5			4	4	2	
Canyon Shadows	6	5	1	1	2	2	1	
Metcalfe	8	5	1	1	1	1	2	
Fire Fighters	10	4	1		4	4	2	
Cecil B. Davis	10	2	1	1	2	2	2	
Locomotive	8	4			2	2	1	
Bonelli House	4							
Pawnee Park	4	2	1	1	1	1	1	
Monsoon	4	4						
Hubbs	4	3	1	1	1	1	1	
Mohave Park	4	2	1	1	1	1	1	
	130	67	14	13	31	29	20	4
	\$5,200.00	\$2,680.00	\$490.00	\$455.00	\$1,085.00	\$1,015.00	\$6,000.00	\$1,200.00





**Please**  
Help Keep  
Your Parks  
Clean and  
Smoke Free



No Smoking



Smoke Free  
Park Zone

# Open Meeting Law

City Clerk's Office

## Arizona State Statutes – the Basis of Open Meeting Law

"All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings."

"It is the public policy of this state that meetings of public bodies be conducted openly and that notices and agendas be provided for such meetings which contain such information as is reasonably necessary to inform the public of the matters to be discussed or decided."

## Why Should I Care?

Open Meeting Law protects the public and preserves their right to participate in government.

Open Meeting Law protects public officials and maintains integrity of government, ensures a better informed citizenry, and builds trust between government and citizenry.

## Who Must Comply with Open Meeting Law

### **YOU do!**

Public Bodies are "the legislature, all boards and commissions of this state or political subdivision, ....all standing, special or advisory committees or subcommittees of, or appointed by, the public body".

## What is a Subcommittee?

A subcommittee is any entity, however designated, that is officially established, on motion and order of a public body, and whose members have been appointed for the specific purpose of making a recommendation concerning a decision to be made or considered or a course of conduct to be taken or considered by the public body.

## What Constitutes a Meeting?

"A meeting is a gathering, in person or through technological devices of a quorum of a public body at which they discuss, propose or take legal action, including deliberations."

*This includes telephone and e-mail communications.*

## Quorum

Public bodies frequently struggle with questions about quorum. Arizona statutes generally define a quorum as a majority of the members of a board or commission. Vacant positions do not reduce the quorum requirement.



Board members may be disqualified from voting on a particular matter for a variety of reasons, most commonly because they have a conflict of interest. The general rule on disqualification is that a disqualified member, even though present at a meeting of the public body, may not be counted for purposes of convening the quorum to discuss or decide the particular matter for which the member is disqualified.

## Discussing and Deciding Matters Not Listed on the Agenda

The public body may discuss, consider, or decide only those matters listed on the agenda and "other matters related thereto." The "other matters" clause provides some flexibility to a public body but should be used cautiously. The "other matters" must in some reasonable manner be "related" to an item specifically listed on the agenda.

## Discussing and Deciding Matters Not Listed on the Agenda Continued

If a matter not specifically listed on the agenda is brought up during a meeting, the better practice, and the one that will minimize subsequent litigation, is to defer discussion and decision on the matter until a later meeting so that the item can be "specifically" listed on the agenda.

If action is taken at a meeting on an item not properly noticed then that particular action violates the Open Meeting Law and is null and void.



## Calls to the Public

An open call to the public is an agenda item that allows the public to address the public body on topics of concern within the public body's jurisdiction, even though the topic is not specifically included on the agenda.

Calls to the Public are **NOT** required by state statute.

Public bodies may impose reasonable time, place, and manner restrictions on speakers.

## Your Responsibility in Regards to Calls to the Public

An individual public officer may respond to criticism, ask staff to review an item or ask that an item be placed on a future agenda, but he or she may NOT dialogue with the presenter or collectively discuss, consider, or decide an item that is not listed on the agenda.

Individual members of the public body may respond to criticism by **individuals** who addressed the public body during the call to the public, but the public body may not collectively discuss or take action on the complaint unless the matter is specifically listed on the agenda.

## The Public's Rights

The Public has a right to:

- Attend
- Listen
- Tape Record
- Video Tape

The public has no right to:

- Speak
- Disrupt

*Calls to the Public can be permitted if the board or commission so decides and it is included on the meeting agenda.*

## Circumvention of the Open Meeting Law

Discussions and deliberations between less than a majority of the members of a governing body or other devices when used to circumvent the purposes of the Open Meeting Law violate that law.

Public officials may not circumvent public discussion by splintering the quorum and having separate or serial discussions with a majority of the public body members. Splintering the quorum can be done by meeting in person by telephone, electronically, or through other means to discuss a topic that is or may be presented to the public body for a decision.



## Sanctions for Violations of the Open Meeting Law

**Nullification.** All legal action transacted by any public body during a meeting held in violation of any provision of the Open Meeting Law is null and void unless subsequently ratified.



**Investigation and Enforcement.** The Open Meeting Law specifically provides that the Attorney General and County Attorneys are authorized to investigate alleged Open Meeting Law violations and enforce the Open Meeting Law. Anyone affected by "legal action" of a public body, the Attorney General, or the County Attorney may file suit in superior court to require compliance with or prevent violations of the Open Meeting Law.

## Sanctions for Violations of the Open Meeting Law Continued

**Civil Penalties.** The court may impose a civil penalty not exceeding \$500 against any person for **EACH** violation of the Open Meeting Law. This penalty can be assessed against a person who violates the Open Meeting Law or who knowingly aids, agrees to aid or attempts to aid another person in violating the Open Meeting Law.

**\*\*This penalty is assessed against the *individual* and not the public body and the public body may not pay the penalty on behalf of the person assessed\*\***

## Sanctions for Violations of the Open Meeting Law Continued

**Attorney's Fees.** The court may also order payment of reasonable attorney's fees to a successful plaintiff in an enforcement action brought under the Open Meeting Law.

**\*\*Normally those fees will be paid by the political subdivision of which the public body is a part or to which it reports. Costs may also be assessed to the individual public officer\*\***

## Sanctions for Violations of the Open Meeting Law Continued

**Expenditure for Legal Services by Public Body Relating to the Open Meeting Law.** A public body may not retain counsel or expend monies for legal services to defend an action brought under the Open Meeting Law unless the public body has legal authority to make such an expenditure pursuant to other provisions of law and it approves the expenditure at a properly noticed open meeting prior to incurring the obligation.

## Sanctions for Violations of the Open Meeting Law Continued

**Removal From Office.** If the court determines that a public officer violated the Open Meeting Law "with intent to deprive the public of information" the court may REMOVE the public officer from office.

## In Conclusion....

All boards, commissions, and subcommittees are required to comply with the Open Meeting Law.

The Open Meeting Law applies to **YOU** as a commissioner.

There are serious consequences to breaking the Open Meeting Law which **YOU**, as a commissioner are responsible for.

## **Best Practices & Lessons Learned**

### **Development**

- \* Clearly define the goals of the project (i.e. public health, revenue generation, community asset, etc.) and frame public discussions, budget numbers and designs in terms of stated goals.
- \* Consider various options for funding initial development
- \* Design the splash pad so that capacity aligns with projected use and revenue goals. Bear in mind that most of the communities interviewed for this project cap users at a lower number than the official capacity of their splash pad for safety.
- \* Ensure access issues such as parking are considered early in the design process.
- \* Plan for expansion and new features (i.e. install more ground sprays than will initially be used and buy water features that can be replaced or exchanged).
- \* Explore opportunities to develop splash pads in close proximity to other public amenities such as parks, pools, picnic areas and community centers.
- \* Ensure adequate seating in shaded areas for adults supervising splash pad users.
- \* Install mechanical and electrical equipment on concrete surfaces and insulated from dust and dirt.

### **Management**

- \* Provide adequate time to pilot operation of the splash pad before opening it to the public.
- \* Evaluate options for supervision of the splash pad, either through a certified pool operator or city staff.
- \* Develop a plan for general maintenance that captures economies of scale by using staff from other municipal and county departments.
- \* Set aside a percentage of splash pad revenue to pay for maintenance, regular upgrades and expansions.
- \* Allow private rentals of the facility for special events to increase revenue.
- \* Designate specific times or spaces for different age groups to maintain a safe atmosphere.
- \* Foster continued interest in splash pad by changing spray pattern, swapping out water features and adding lights and sound.



For a general overview of Splash Pad Practices, it might be useful to consult Recreation Management Magazine's feature on Splash pads, which can be found at the following link:

<http://www.recmanagement.com/201204fe01.php>.

A full case study of best practices for splash pads can be found at the following link:

[http://www.archwaypartnership.uga.edu/wp-content/uploads/2013/11/Best-Practices-for-Public-Splash-Pads\\_Taha-Hameddudin\\_FINAL.pdf](http://www.archwaypartnership.uga.edu/wp-content/uploads/2013/11/Best-Practices-for-Public-Splash-Pads_Taha-Hameddudin_FINAL.pdf)

Comments about splash park added to Dell Holmes park in St. Petersburg, FL

Kids love it and wait in line on the weekends for the park to open

Hours of operation are 9 am to 8 pm daily from May 1<sup>st</sup> to October 31<sup>st</sup>

Main savings are seen in costs of construction, compared to a pool and the savings in chemicals to treat, as there is much less water to treat per user, compared to a pool

Full article for the Dell Holmes splash park can be found at the following link:

[http://www.wadetrin.com/resources/articles/st\\_petersburg\\_splash\\_pad.pdf](http://www.wadetrin.com/resources/articles/st_petersburg_splash_pad.pdf)

Splash pad at Founders Park, Queen Creek. Great video, note that the population of Queen Creek is almost the same as Kingman.

<http://www.queencreek.org/departments/parks-recreation/parks-trails/founders-park/splash-pad-at-founders-park>



**Pioneer Title Agency**  
COMMITMENT TO SERVICE

**Storm Hargrave**

Branch Manager | Certified Escrow Officer  
Phone 928.753.6300  
Fax 866.480.1466  
Email: [storm.hargrave@ptaaz.com](mailto:storm.hargrave@ptaaz.com) [Facebook](#) [PTAKingman](#)

2331 Huatapai Mountain Road Suite B • Kingman, AZ 86401 [www.ptaaz.com](http://www.ptaaz.com)

## KINGMAN SPLASH PAD

Presented by  
Lisa Bruno, President,  
Venture Club of Kingman, Inc.  
Storm Hargrave

### Who We Are

- Venture Club of Kingman, Inc.
  - Non-profit corporation
  - Women's Service Organization
  - Focus to improve lives of women and children in our community

### What Do We Want To Do

- Use our long term funds and fundraising efforts to build a splash pad for the City of Kingman
- Work with other local organizations, businesses and individuals to raise the funds for the splash pad

### What is a splash pad?

- Safe, affordable, recreational, zero-depth water attraction that can be installed anywhere
- Consists of a concrete pad with underground plumbing and above ground water features

### Examples of splash pads



### Examples of Splash Pads



## Examples of Splash Pads



## Why/Purpose

- Free activity for children of all ages
- Encourages kids and families to get outside
- An enhancement to our city and our parks
- Safe alternative for children that don't swim
- Minimal maintenance and upkeep
- They are fun!

## Where and Why?

- Cecil Davis Park
  - Not an overtasked park
  - Has flat areas ideal for a splash pad
  - Great visibility
  - Parking all around
  - Bathroom facilities

## Cecil Davis Park



## Size and Cost

- Approximately 3,000 square feet
- Approximately \$250,000



## Schedule

- Fundraising
  - Venture Club of Kingman, Inc. has already raised \$25k
  - Estimate a year to raise the remainder of funds
- Design and Permit Phase – 2 months
- Construction – 4-6 months

## Continuing Maintenance Costs

- Bullhead City
  - \$10,000 budgeted
- Boulder City
  - \$1,000-\$2,000 to winterize
  - \$10,000 for water
- Queen Creek
  - \$35,000 annual costs
    - Splash pad is 4,100 sq ft
    - Open April 1 – October 31<sup>st</sup>, + 2 weeks in March

## Council Action

- Memorandum of Understanding
- Development Agreement

## Questions



# **PARKS & RECREATION** **FACILITY FEES 2015**

Approved by City Council 02/03/2015

Items	Current Fee	Proposed Fees Effective May 1, 2015	
<b>Ramada Rental</b> (under 100 people)	\$25 How long they wanted it.	\$25 for 4 hours. \$3 each additional hour or an all day \$34 rate.	
<b>Ramada Rental</b> (over 100 people)	\$50 How long they wanted it.	\$50 for 4 hours. \$3 each additional hour or an all day \$59 rate.	
<b>Ball Field Rentals</b> (Centennial & Southside Parks)	\$11 for 1.5 hrs. (before 5 p.m.)  \$17 for 1.5 hrs. (after 5p.m.)	No Changes	
<b>Tournament Field Rental</b> (Centennial & Southside Parks)	The first business day after the Tournament is over the bracket sheet is to be brought to our Office; the per game fee above is used.  We have had groups not show up to pay. We would spend countless hours trying to get their payment for the field rentals.  \$50 deposit -refundable if canceled 48 hours prior to event  \$100 charge to Dress fields between tournament games	\$300 flat fee (1 to 4 fields) (Day 8:00 a.m. -8:00 p.m.)  \$400 flat fee (1 to 4 fields) (Night 5:00 p.m. - 5 a.m.)  \$50 each additional field added  \$50 non-refundable deposit.  \$300 charge to Dress fields between tournament games  PIF due 5 business days prior  \$25 per hour fee to any group going beyond designated time.	



Items	Current Fee	Proposed Fees	
<b>Multi-Purpose</b> Open Field Areas (Centennial Park ONLY)	There is no existing Rate for these areas.	\$6 for 1.5 hrs. (any time)	
<b>Daily Pool Fees</b> (Open Swim & Lap Swim)	\$2 per Adult (18-54 yrs.) \$1.75 per Senior (55 yrs. & up) \$1.50 per Youth (5-17 yrs.) 4 & under FREE (with a paying adult)	\$2 per person 4 & under FREE (with a paying adult)	
<b>Pool Passes</b>	\$15 for 10 punch pass (adult) \$12 for 10 punches (senior) \$10 for 10 punches (youth) \$40 Lap Swim Use Only Pass	(same price for everyone) \$15 for 10 punch pass \$25 for 20 punch pass \$40 Lap Swim Only Pass	
<b>Swim Lessons</b>	\$18 Parent & Child (6-36 months) \$20 Preschoolers Level 1-3 (3-5 yrs.) \$20 Learn to Swim Level 1-4 (Ages Vary) \$18 Learn to Swim Level 5-6 (Ages Vary)	No changes proposed	
<b>Item</b>	<b>Pool Party Current Fees ONLY</b>		
<b>Pool Party Fee</b> (Centennial Pool)	Minimum 2 Hour Rental No slide / With Slide	Each Additional Hour No Slide / With Slide	
# of patrons <75	\$135 / \$195	\$60 / \$85	
76-150	\$175 / \$240	\$75 / \$100	
151-350	\$220 / \$280	\$90 / \$115	
<b>Pool Party Fee</b> (Grandview Pool)	Minimum 2 Hour Rental No Baby Pool / With Baby Pool	Each Additional Hour No Baby Pool / With Baby Pool	
# of patrons <75	\$110 / \$135	\$50 / \$60	
76-200	\$135 / \$155	\$60 / \$70	



**Parks & Recreation Commission Report – RECREATION**  
**Wednesday, February 18, 2015**

**Self-Supporting Programs:** We had a successful Fall Season with several of the programs being popular and we'll look to offering them again in the future. Winter/Spring Programs started in January and we have a few new classes being offered this season. There is a new Zumba class being offered for adults by instructor who used to be one of our pool staff a few years back. Registration will continue for any ongoing and new programs daily. Many of the one day classes being offered this season have already sold out. If an extensive wait list is accumulated, we'll look at offering additional days.

**Youth & Adult Sports:** Youth & Adult Basketball began play in early January. The youth leagues brought in 295 participants with over 30 on waitlist that didn't get placed. We were able to pull a total of 5 off those lists to replace participants who decided not to play. League play will continue until March 7. In the Adult League, play was delayed due to lack of referees, but the teams are now in full swing. Registrations were kept to a minimum and the league is operating with 12 teams consisting of 130 players. There will be an end of season tournament in March placing teams accordingly with an upper & lower division winner. Tennis Lessons have taken off and slowly picking up pace. This spring season should bring more participation. We hosted a FREE Pickleball Clinic on December 6<sup>th</sup> which brought out about 40 people. We started a Saturday "drop-in" from in January for a minimal fee and participation is slowly increasing each week. We are looking at another FREE day in March in hopes to develop more interest. As of February 3 we're at 5 out of 12 teams for the Spring Volleyball League with a minimum number set at 6 teams. League play will begin the week of February 24 and an end of season tournament will be held on April 11.

**Child Supervision:** Our After School Program now has about 30 kids enrolled. Our Part-time staff attended the State Annual After School Conference in November with a scholarship that waived conference & hotel accommodations. The staff that attended was able to benefit and learn new ideas, ways to communicate with children & parents, and safety concerns. There is a day camp scheduled for the week of Spring Break for KUSD students the week of March 16<sup>th</sup> – 20<sup>th</sup>. Camp will include a trip, games, arts & crafts, and child supervision in a safe and friendly environment.

**Trips & Excursions:** In January we had a full trip to the Lake Havasu Balloon Festival. Participants were there from start to finish and was able to see the first set of balloons take off and come the evening, they viewed the amazing night glow of the balloons all lit up. This season we set another trip to Menopause the Musical due to the success of the last trip and the extensive waitlist. The trip is currently sold out again for Saturday, February 21. We also have a sold out trip set to see the Jersey Boys in Vegas on March 14. We are working on filling the Sedona trip set for the weekend of April 17 & 18. The trip currently has 26 enrolled with a minimum of 35 and a maximum of 48. If you know of anyone interested in going, please send them our way. The trip will include a trolley ride through Sedona, Dinner at Blazin' M Ranch with a live show, tour of Montezuma Castle, a visit to Out of Africa Wildlife Park, hotel accommodations, roundtrip motor coach transportation, breakfast at the hotel and lunch at Out of Africa. Fees are \$310 for a single person in room or \$255 per person based on double occupancy. Currently no trips are set for this summer and plans are being made to visit Page, AZ in November.

**Aquatics:** Due to the coming school year calendar changes in the KUSD, we started looking at this summer swim schedule. We will remain as we have for about 8 weeks and then offer one pool to remain open with a modified schedule once KUSD students return, in hopes to accommodate those attending KAOL, online school, and homeschoolers. The schedule will be released in May with the summer brochure. Lifeguard and Water Safety Instructor classes will be available in April & May.

**Special Events:** December held a busy month for us as we completed 145 phone calls for the Santa Calling Program; sent 125 letters from the North Pole; and visited with over 200 people for the Breakfast with Santa & Mrs. Clause at Golden Corral. On New Year's Day we had our 14<sup>th</sup> Annual Polar Plunge with over 6 inches of snow on the ground and brisk water at 42 degrees. The water temperature was warmer than the air outside. We had about 50 people in attendance and about 20 took the plunge. We also held the Family Dinner & Bingo Night at the end of January with about 50 people in attendance. Unfortunately it was the same night at Desert Willow holding their FREE Family bingo night. February 27<sup>th</sup> will be the Indoor Movie Night at Palo Christi where families can create their cars made of cardboard and watch "Cars 2". March 27<sup>th</sup> is reserved as a Drive-In Movie Night at Southside Park. We are working on getting a screen installed that will be removable and stored. The event will have a cost of \$10 per carload. April 4<sup>th</sup> will bring the annual Easter activities and we are currently searching for a sponsor to help offset the cost of the prize baskets, coloring contest winners, egg toss winners, and eggs for the event. I am in communication with the Rotary Club in Hopes they will make a donation. We moved our Family Campout to the first weekend in May this year to see if the participation increases and fits better with everything scheduled over the next several weekends.

**Miscellaneous:** The REC1 software that we started using in the fall will be making some changes but they haven't been put into place. We have found it to be very useful and easy to use. We are moving toward getting all parks, fields, and court reservations online as well with hopes to have it in place by the end of this month. We are in the process of hiring for summer job positions. Applications will be reviewed the first week of March with interviews taking place March 9-20. Attached is the 2014 Calendar year report for all recreation programs, events, trips, and aquatics.

Yvonne Cossio  
Recreation Superintendent  
Phone 928-692-3111  
[ycossio@cityofkingman.gov](mailto:ycossio@cityofkingman.gov)

**Things to look forward to:**

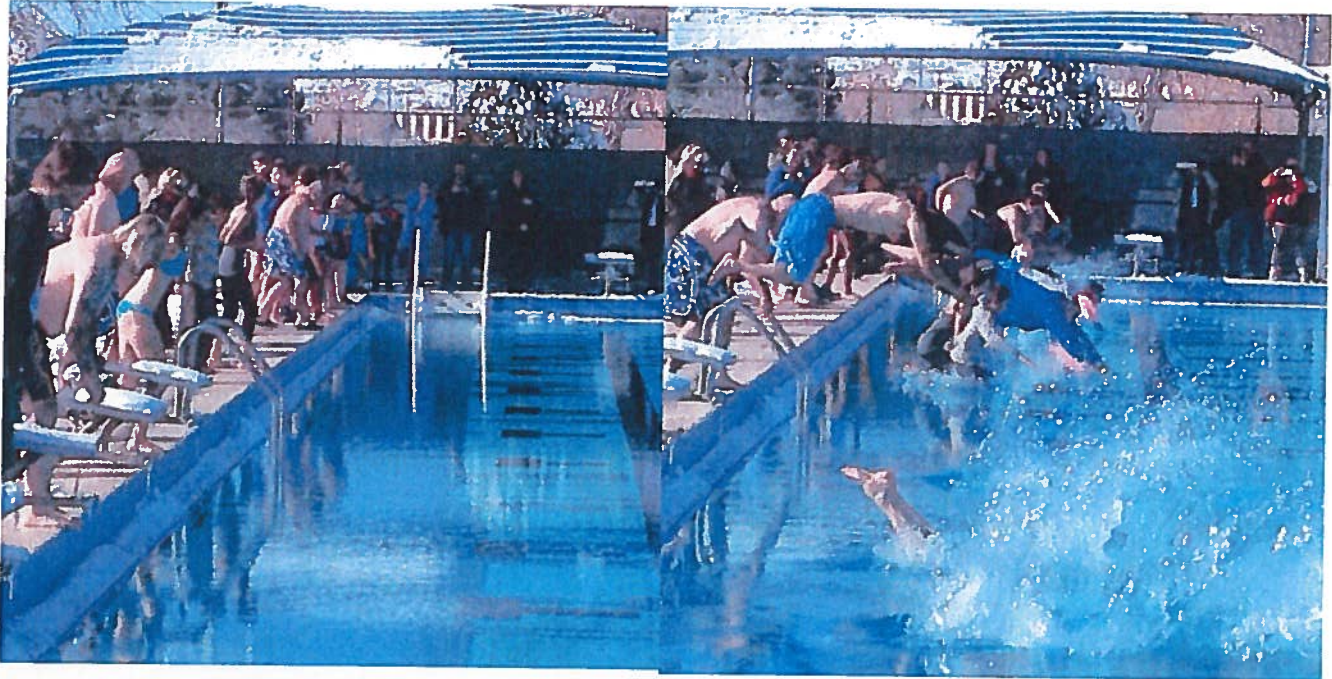
February 21: Menopause Trip  
February 27: Indoor Movie Night  
March 7: Men's Basketball Tournament  
March 9-20: Summer Job Interviews  
March 14: Jersey Boys Trip  
March 16-20: Spring Break Camp  
March 27: Drive-In Movie  
April 4: Egg Hunt, Breakfast with the Bunny, Egg Toss  
April 11: Spring Volleyball Tournament  
April 11-16: Lifeguard Course  
April 17&18: Sedona Trip  
May 1&2: Family Campout  
May 3: Release of Summer Brochure  
May 4-13: Water Safety Instructor Course



## **Polar Plunge 2015 – NEW YEARS DAY**

On your mark... get set...

GO!

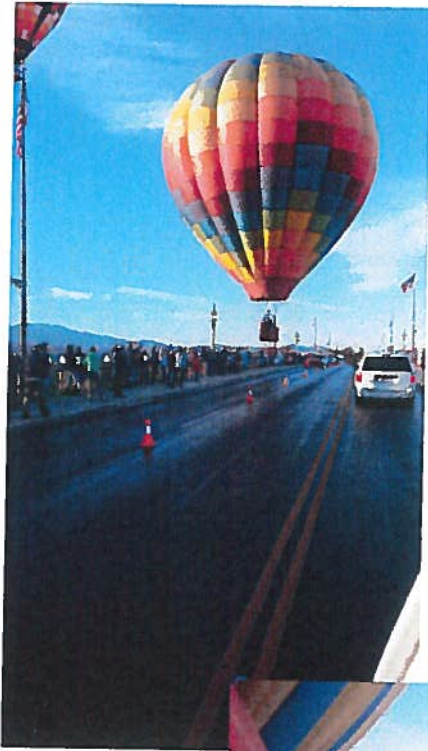


**These folks couldn't get out fast enough!!!**





## Balloon Festival – January 17, 2015





## Parks & Recreation Commission Sign-In Sheet

Date: February 18, 2015

Sterm Hangrave	Splash Pad
Jolene Finton	Splash pad
Heather Short	Splash pad
Mathea Angle	Splash pad
Kristina Michelson	Splash Pad
Lisa Bruno	Splash Pad
Don Edwards	Splash Pad
Shane Davis	Splash Pad
Stuart Yocum	